



# Polocrosse Association of New South Wales Incorporated

Tel: 0407 207 649

## Minutes 2024 PANSW AGM

Bushmans Motor Inn, Parkes

9am

Saturday 24th February 2024

### Attending:

Andrew Rose	President
Graeme Elford	Board
Kaylene Wilson	Board
Beck Brennan	Board
Jo McFayden	Board
Lucy Grills	Board
Kyla Hill	SEO

NAME	ZONE	DELEGATE	NAME	ZONE	DELEGATE
Sara Grills	SWS	Y	Col Parkinson	HV	Y
Proxy	SWS		Jack Halsted	HV	Y
Rachael Hughes	SH	Y	David Mortimer	NWP	Y
Toni Davidge	SH	Y	Proxy	WD	
Jim Davidge	SH	Y	Mick Jones	WD	Y
Proxy	SWR		Belinda Cosgrove	SH	
Proxy	NNE		Graeme Wilson	HV	
			Jason Manning	NWP	
			Jennifer Elford	NWP	
<b>Apologies</b>					
Jade Hooke	HV				
Katrina McKemey	NNE				
Rachael Amey	SH				
Laughlin Ross	WD				
Simon Brennan	NNE				
Mick Templeton	PA				

	Time	Item	Minutes	Officer
1.	11.18am	<b>Welcome</b>	Andrew Rose welcomed everyone to the meeting.	President
2.		<b>Apologies</b>	Apologies noted in table above.	

3.		<b>Ratification 2024 PANSW Council</b>	PANSW Council ratified as per the voting delegates identified above. Proxys were appointed to Toni Davidge (for SWR), David Mortimer (for NNE), Sara Grills (for SWS), and for Mick Jones (WD).	
4.		<b>Minutes of previous meetings</b>	Distributed prior to the meeting for viewing 2023 AGM minutes. Moved: Jack Halsted Seconded: David Mortimer	
5.		<b>Business Arising</b>	No business arising.	
6.		<b>Financials</b>	Kaylene Wilson apologised that the Board had not been able to distribute the financials prior to the meeting. The financial documents were only recieved a day prior to the meeting from the auditor. KW read through the financials and provided insight on some income and expenses. Amendments are required to the financial documents and as such a special resolution will be tabled once they have been received. There were no questions from the floor.	Kaylene Wilson
7.		<b>Board Reports</b>		
		Board	Andrew Rose read the report to the room	Board
		President	Andrew Rose read the report to the room	Andrew Rose
		Director of Coaching	Kyla Hill read the report to the room	Rachael Amey
		State Chief Umpire	Andrew Rose read the report to the room	Simon Brennan
		State Grading Officer	Jo McFayden read the report to the room	Jo McFayden
		Horse Welfare Officer	Andrew Rose read the report to the room	Tom Burke
		Uniform Officer	Belinda Cosgrove read the report to the room	Belinda Cosgrove
		Equipment Officer	Andrew Rose read the report to the room	Mark Wilson
8.		<b>Elections</b>	<b>3 positions</b>	<b>Nominee</b>
			President - Andrew Rose was re-elected into the role	Andrew Rose
			Director – Graeme Elford - Graeme Elford was re-elected into the role	Graeme Elford
			Director – Lucy Grills - Lucy Grills was re-elected into the role	Lucy Grills
			<ul style="list-style-type: none"> <li>Belinda Cosgrove and Jason Manning were elected as scrutineers.</li> <li>Graham Wilson held the Chair while the president was elected</li> <li>Andrew Rose put forward to destroy the voting papers <ul style="list-style-type: none"> <li>Moved – David Mortimer</li> <li>Seconded – Toni Davidge</li> </ul> </li> </ul>	
9.		<b>Board Appointed Positions</b>		
		State Chief Umpire	Simon Brennan was appointed to the role	
		State Grading Officer	Jo McFayden was appointed to the role	
		Horse Welfare Officer	Tom Burke was appointed to the role	

		Uniform Officer	Belinda Cosgrove was appointed to the role	
		Equipment Officer	Mark Wilson was appointed to the role	
		Treasurer	Kaylene Wilson was appointed to the role	
		Draw Committee	Linda Drynan and Sara Grills were appointed to the committee. They will be supported by a member of the Board and a member of the host club of State carnivals.	
10.		<b>Auditor</b>		
11.		<b>Patron</b>	Joy Poole Moved – Sara Grills Seconded – Colin Parkinson	
12.		<b>Public Officer</b>	Kerrie Webb Moved – Rachel Hughes Seconded – Jack Halsted	
13.		<b>Special Resolution</b>	<p>Draft proposed Constitution of the Polocrosse Association of New South Wales ('the Association').</p> <p>Special resolution proposed:</p> <p>The members resolve:</p> <ol style="list-style-type: none"> <li>1. that the whole current Constitution of the Association be repealed; and</li> <li>2. that the proposed Constitution attached to the notice of the meeting of the members of the Association be adopted as the Constitution of the association.</li> </ol> <p>Discussion points:</p> <ul style="list-style-type: none"> <li>• SWS submitted a question regarding the voting rights delegated to the Chairs of a committee to cast two votes if a vote comes to a deadlock. <ul style="list-style-type: none"> <li>○ The voting procedure set out in the new Constitution is standard – it has just been worded a little differently than the old Constitution to make it clearer to all involved. In the old constitution (clause 32.2), all Directors are entitled to one vote, and in the event that the votes are equal, the Chairman shall have the casting (additional) vote. In the new proposed constitution (clause 57), the situation is the same. Each board member shall have one vote, and if the votes are equal, the chair shall have a second deciding vote to decide the motion. This method of voting is also set out in the Model Rules to the Associations Incorporation Regulation 2023 and is completely standard among Incorporated Associations. In certain associations that do not allow the chairperson to have a vote, that generally happens where the chairperson of the meeting is not a director or part of the board itself; their role is purely to facilitate the meeting of the directors. In the context of PANSW, the chairperson is sitting in their capacity as a director as well, so they are entitled to their normal vote, and the casting vote when it comes to a tie. We cannot speak about the way that the PA has set up the constitution, but it is important to know that PA and PANSW are two different categories of corporation. PA is a company limited by guarantee, and PANSW is an incorporated association. Inevitably, the systems of governance are going to vary.</li> </ul> </li> </ul> <p>Decision: The special resolution was put to the members by poll with 100% of eligible votes in favour. Special resolution passed.</p> <p>Moved – Rachel Hughes</p>	

			Seconded – Sara Grills	
14.		Meeting Close		

## **PANSW Board Report**

23 February 2024

### **MAJOR EVENTS**

#### **Junior Scholarship**

Ella Hunt (Narrabri) and Charlie Stuart (Mendooran) were the recipients of the PANSW NZ Junior Exchange. They travelled to NZ in January for three weeks and were hosted by Kaikohe Club.

PANSW would like to congratulate Ella and Charlie on their efforts in New Zealand and for representing New South Wales.

#### **PANSW Womens Hi Performance Development Weekend**

In November 48 members of the PANSW U21, Open and Masters Womens squad participated in a high-performance development weekend at Mendooran.

PANSW would like to thank Sara Grills for her efforts in initiating this weekend and the PANSW State Coaching Committee for supporting its implementation. It was very well received by those who attended, and we look forward to running similar weekends for other squads in the future.

#### **PANSW State Coaching Weekend**

We are looking forward to welcoming our members to a state coaching weekend in Gilgandra on the 23/24 March. The PANSW State Coaching Committee are busy organising coaches and sessions to ensure our members have a great weekend.

#### **Barastoc and Nationals**

PANSW will be sending 11 teams to Barastoc in 2024 and a team in every division for Nationals in Chinchilla.

We are looking forward to naming our Barastoc teams in the very near future and thank our players for their patience.

### **PANSW UNIFORM UPDATE**

PANSW has reviewed and updated the formal uniform for Nationals. We will be revealing this to our National's playing group once teams are announced.

### **FINANCIAL**

#### **Funding**

\$10,000 funding was secured through the annual Office of Sport Fund. This was the only funding secured in the 2023 financial year.

The losses noted in this year's financials are attributed to the expenditure of COVID funding that was obtained in previous years.

Further to the advice at the half yearly this funding has now been fully expended and as such the PANSW Board may not be able to continue to provide the financial support it has in 2023.

#### **Livestock Program**

Since the Half Yearly Meeting PANSW have purchased 13 head and have made a \$4,000 profit through this program.

The Board would like to strongly encourage members to partake in this program. The livestock program is very valuable to PANSW, helping offset running cost and keep playing fees at a minimum.

Any members who would like to be involved are encouraged to reach out to the SEO for more information.

## **PARAMEDIC POLICY**

In 2023 a small profit was made which balanced out the small loss that occurred in 2022 and will assist with covering minor fee increases for the coming year.

PANSW undertook a tender process for the provision of paramedic services for 2024. Following a review of all tenders received Resqmed has been engaged for 2024 as the paramedic provider for PANSW events. The cost per player will be \$25 again in 2024. The updated paramedic policy on the PANSW website.

## **CONSTITUTION**

Numerous consultation sessions were hosted throughout the end of 2023. These were attended by representatives from most zones.

A special resolution has been put up for this meeting.

## **COACHING AND UMPIRING DEVELOPMENT**

### **Umpiring**

The State Chief Umpire and two zone representatives attended the rule book review hosted by the PA in October 2023. The draft document has recently been provided for review.

### **Coaching**

It is imperative that any member who is an accredited coach ensure their WWC is up to date and lodged in the database. Members can update this in the database themselves or provide the updated details to the SEO or State Coaching Director to update. This must be done by the end of as soon as possible otherwise your coaching accreditation will be revoked, and you will not be eligible to coach.

## **CARNIVAL PLANNING**

The 2024 PANSW Carnival Calendar has been published and distributed to members.

Thank you to the clubs who have submitted dates for 2025 events that fall outside the normal rules. These will be provided to the PA for review.

## **GRADING**

The PA is now reviewing the capped point competition rulings. We expect an outcome from this mid-season.

Zone grading officers have received the current grading list for the upcoming season. These officers have been requested to review and make appropriate changes within the first three carnivals in their zone. Zone grading officers are reminded to pay careful attention to new comers and players pointed between 0.5 and 2 points as these can change in a short period of time.

The grading matrix is attached to the State Grading Officer report for review.

## **MEMBERSHIP GROWTH**

2023 saw a number of carnivals that were hosted to encourage membership growth and the return of players. These included:

- Bunnan Masters Competition
- Gulgong Family Competition
- Western Districts no prize carnival
- Canberra Womens Competition
- North West Equestrian Expo

The Board would like to congratulate those involved in implementing and running these events.

Overall membership numbers have increased in 2023. It was great to see that this growth was attributed to an increase in full player memberships.

#### SUMMARY OF PARTICIPATION NUMBERS

<b>ZONES</b>	8
<b>CLUBS</b>	46

<b>PLAYERS</b>	<b>2023</b>	<b>2022</b>
<b>Masters</b>	126	107
<b>Senior</b>	286	242
<b>Intermediate</b>	89	77
<b>Junior</b>	99	104
<b>Sub Junior</b>	124	116
<b>TOTAL</b>	724	646

<b>LIMITED PLAYERS</b>		
<b>Limited</b>	227	241
<b>One Carnival</b>	104	130
<b>Trial</b>	40	60
<b>Blue Bandage</b>	20	19
<b>TOTAL</b>	391	450

<b>PLAYING MEMBERS</b>	<b>1115</b>	<b>1096</b>
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<b>SOCIAL</b>		
<b>Social</b>	336	302
<b>Life Members</b>	3	5

<b>NON PLAYING MEMBERS</b>	<b>339</b>	<b>307</b>
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<b>TOTAL</b>	<b>1454</b>	<b>1403</b>
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	<b>20223</b>	<b>2022</b>
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**UMPIRES**

<b>National</b>	4	4
<b>State</b>	19	21
<b>A Grade</b>	201	168
<b>B Grade</b>	245	223
<b>TOTAL</b>	469	416

**COACHES**

<b>Level 3</b>	<b>Male</b>	0	1
	<b>Female</b>	1	1
	<b>TOTAL</b>	<b>1</b>	<b>2</b>
<b>Level 2</b>	<b>Male</b>	4	7
	<b>Female</b>	5	6
	<b>TOTAL</b>	<b>9</b>	<b>13</b>
<b>Level 1</b>	<b>Male</b>	113	89
	<b>Female</b>	59	53
	<b>TOTAL</b>	<b>172</b>	<b>142</b>
<b>TOTAL</b>	<b>Male</b>	117	97
	<b>Female</b>	65	60
	<b>TOTAL</b>	182	157



## **Presidents Report**

23 February 2024

Another year has rolled around, and we are just about to commence the 2024 season with a lot of exciting events. Thank you to the polocrosse community on the success of 2023 season. It was great to get a full year of polocrosse in without too many weather issues or other interrupting factors.

I am very much looking forward to the upcoming Polocrosse Nationals, along with supporting our NSW players that are competing at the World Cup in July. I wish all players that are competing at either both or either event the very best and I am sure you will represent NSW to the highest level.

Thank you for all the endless hard work put in by all the volunteers in our sport that make this sport happen, especially those that continue to work on getting new players entering our sport.

I will let the board report outline a lot of what the board has been working on. I cannot thank all the people that work tireless in roles for NSW committees and the board enough. They are thankless never-ending jobs, and the sport would not be able to function without the efforts put in by all. Thank you thank you.

Enjoy the upcoming season, stay safe and please respect each and every one in our sport.

Yours polocrosse,

Andrew Rose

## **PANSW Coaching Director Report**

21/02/2024

Firstly I would like to say thank you to Tanya Mulligan and Mark Wilson for their work throughout the year it is very much appreciated. Also thank you to James Simmons for his work, unfortunately James had to resign from his position due to personal reasons in August.

In 2024 there have been some small gains made by the committee which really comes down to just starting to get a grasp on the role, what it entails and what is expected.

We were able to run two level 1 coaching accreditation weekends:

- 8 accredited level 1 coaches from Coolah weekend
- 11 accredited level 1 coaches from Bungendore weekend

There was a great role up to the PANSW coaching Weekend in Coolah in March 2023. This event was the first time being run. Certainly, a fun weekday and something to grow/develop in the future.

A difference has been noticed with changing of coaching directors for a few of the zones. The new coaching directors are following up on those that want to gain their level 1 accreditation as well as working with children checks. Thank you to the zone coaching directors for following up.

I have been in contact with the PAA in regard to running a level 2 coaching course and are awaiting a response on when and if this will occur. Tanya and I did also attend a meeting with the PAA coaching director and board members in regard to updating resources for coaches to use on their website utilising YouTube and QR codes. This looks like a good step forward and along the suggestions that I put forward a couple of years ago. This is something that we committed to helping with and growing.

Congratulations must also go to Sara Grills and her team of helpers that organised the women's squad weekend in October 2023. Reports all came back as positive and was certainly a great initiative that we can build with in the future. The hope is to organise the same for the men's squads.

Working with children checks has continued to be an issue. Even after the call was made to suspend coaching accreditations if WWC were not supplied we had two people respond. This again is something that we will have to push more in the new year.

This year we were able to get board approval for fuel vouchers to be sent to the coaches of our Barastoc teams, just as a thank you for taking on the roles. These will be distributed in the coming weeks.

We are still struggling with getting coaches to attend the major events. Some don't have time, others would prefer to watch their family, others have had issues with parents and are deterred. Again, this is something that needs to be worked in for the future.

We have also been given approval to introduce another end of year award to go with Coach of the Year and Rookie Coach of the Year (2023 inception) and that is Community Coach of the Year. We felt that there are many in our polocrosse family that give up hours of their time at coaching clinics, pony club camps and ASH youth camps that deserve a little recognition, this is for them.

Rachael Amey

## **State Chief Umpire Report**

February 2024

Firstly, I want to say thank you to the two outgoing committee members Sam Amey and Trent Mortimer for their dedication to the job.

And welcome the two new committee members to the committee Angus Stewart and Pat French. Your NSW committee for 2024 is Simon Brennan, Col Parkinson, Angus Stewart, Pat French.

In our last report, we mentioned that we would run a state umpire training accreditation course in February, unfortunately this time frame was unachievable; we will still run the accreditation course but will be later in the year. Details follow when we can firm up a date.

As mentioned last year, our line ups, players crossing the line of both their horse and more importantly line of play, needed to be tightened up, we did see some improvement towards the end of 2023. I would like to remind umpires to keep building on these concepts. Makes for a safer and more enjoyable game for all.

The Nationals are on again this year at Chinchilla and there is a request that nonplaying umpires are required to help out. If you are going to the Nationals and are able to assist, please forward your name to either myself or your zone chief umpire. If we, NSW, could manage to supply six nonplaying umpires, we would be in good stead.

Enjoy your polocrosse and be polite to your umpire.

Simon Brennan

## **State Grading Officer Report**

24th February 2024

I know I say this every year, however here we go again another season commencing when it feels like the last one hasn't ended!

A big year of events for polocrosse coming up with multiple coaching clinics, incentive competitions, Nationals, World Cup and the fantastic run of Club carnivals. Go Australia we wish you all the best.

I have been in contact with the Polocrosse Australia National Grading officer Charlie Brookes to commence National meetings, with the first one being at the Chinchilla nationals face to face this year. It is a long overdue task for the states to meet to again commence the tedious process of ensuring the states are more consistent with their player gradings. It appears there are major differences between NSW and QLD which is more noticeable as they are the 2 states that cross over a lot for NSW players.

A reminder of the grading process for anyone that is unsure or new to the sport, your first point of contact is your club grading officer, changes are discussed at club level, through to Zone and then onto state for review and approval. If you have any questions about the process, please reach out at any time and I will help where I can.

I have asked for the Grading Assessment tool and grading instructions be attached to this report when it is made public.

Thank you for all the support through 2023 and I wish all the best to you all for the 2024 Season.

Play safe and enjoy!

Regards,  
Jo McFayden  
NSW State Grading Officer

## **NSW Horse Welfare Officer Report 2023**

23 February 2024

To the NSWPA Board,

Thank you for taking time to read this report. I formally accepted the role as horse welfare officer for NSW halfway through the season of 2023.

The middle of winter brought with it some minor outbreaks of dermatophytosis (ring worm). Fortunately, many people within the polocrosse community have experienced this disease previously and are able to diagnose and treat in a timely manner. There are possibly some requirements from polocrosse NSW to set guidelines around return to play of horses. I am happy to present gold standard information to the committee and assist in developing some guidelines around these scenarios. Unfortunately, time to cure is often affected by multiple factors including treatment intensity and early treatment. I would probably suggest a large interval from first sign of infection to back on the field of a number of weeks or vet clearance certificate.

Although my first year as horse welfare officer I believe the number of horse welfare incidents I was involved in this year was low. Fortunately, I am not aware of any scenarios that have been from owner neglect. A good reflection on our player base.

Musculoskeletal issues seem to be the most common issue effecting horses when playing polocrosse. I look forward to continuing to strive to improve conditions to limit musculoskeletal issues including, improving field surfaces, owner education and increasing horse welfare officer education at a grass roots level.

Another aim for this year will be to implement a first aid box. Hopefully implemented at many of the carnivals in the Hunter Valley Zone in 2024. Catastrophic injuries do happen when playing polocrosse, often there is someone on ground who is able to implement first aid. A common scenario would be the to place what is known as a Robert Jones Bandage (RJB). RJB is a multi-layer bandage which allows for some degree of stabilisation of a limb until assessment of the injury can occur. One of the hurdles to applying this bandage is it requires many bandage materials that can be difficult to source in a timely manner at polocrosse carnivals. I am hopeful this concept is taken up by polocrosse NSW community. I open to discussion around what else may be included in this first aid box.

Also discussed this year was a possibility of improving/formalising a heat stress protocol for polocrosse NSW, I feel this may be a PAA initiative and I will continue to discuss with the National horse welfare officer.

I am looking forward to continuing my role as state horse welfare officer.

Kind regards,  
Thomas Burke BSc DVM

## State Uniform Officer Report

Polocrosse Association of New South Wales  
Uniform Officer  
Belinda Cosgrove  
PH: 02 4845 5144  
E: belinda.cosgrove@nswpolocrosse.com.au



### Uniform Officer Report February 2024

We have been busy in the off season, working on the official uniform for NSW & Chinchilla playing shirt designs.

I must thank Lucy Grills & Bec Brennan for your help in finalising and presenting to the Board a range of suggestions. Along with Hunters Newsagency Wagga & Wendy French suppliers getting quotes. The board have approved our designs and look forward to the season ahead. Especially with all the events and nationals coming up.

The new Ladies skirt is very comfortable and affordable.

I would like to thank everyone that has been patient with uniforms in 2023. We are striving to make it easier for payment and delivery of merchandise.

Moving forward, if you make a team for any event, please return your uniform forms urgently back to your manager/coaches or myself. It makes it easier on the other end.

A reminder anyone requiring a Blazer, new one takes 6-8 weeks. If you wish to borrow, Toni Davidge has a pool.

The Official uniform will be available on the uniform shop through Hunters.  
A price list and items available will be coming out soon.

Yours Sincerely,

Belinda Cosgrove  
Uniform Officer  
PANSW

## **State Equipment Officer Report**

23 February 2024

Following approval from the Board earlier this year we now have enough sets of new saddle cloths and browbands for all competitive teams at Nationals.

Thank you to those who help ensure uniforms are returned and if you have any NSW Polocrosse uniform items at home please return them as soon as possible.

Mark Wilson  
PANSW Equipment Officer